



FOLDING STAND

ASSEMBLY & USE INSTRUCTIONS

WHEN ALL ELSE FAILS, READ THE INSTRUCTIONS

There are many **wrong** ways of assembling this stand. **There is one right way.** We suggest that you follow these instructions exactly.

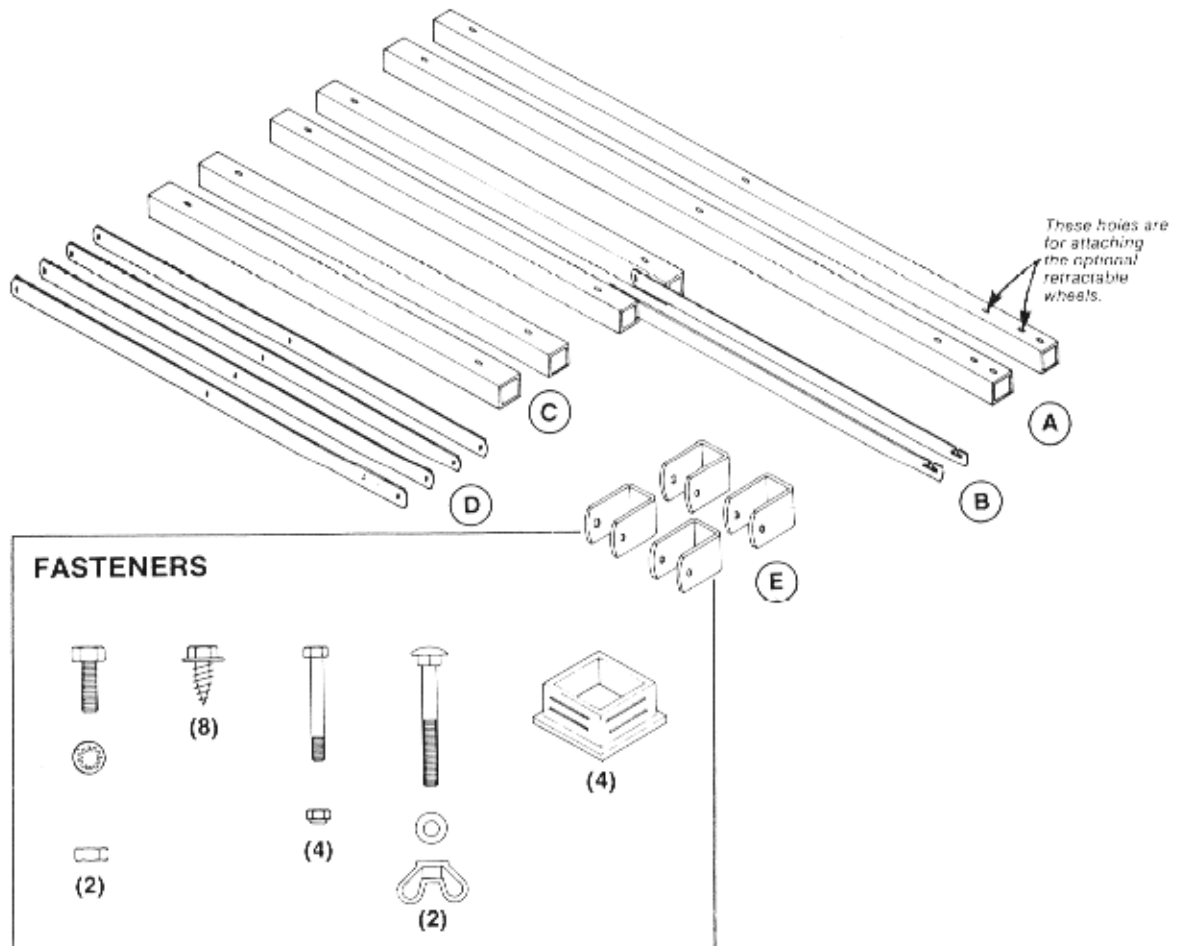
ASSEMBLY

The parts of the stand are as follows:

- A Long diagonal tubes (2)
- B Stand legs with bracing straps attached (2)
- C Stand legs (2)
- D Cross braces (4)
- E Saddles (4)

The fastener bag consists of:

- Instruction leaflet
- (2) $\frac{5}{8}$ " x $\frac{1}{4}$ " hex bolts, (2) $\frac{1}{4}$ " hex nuts & star washers to suit.
- (8) "Tek" (self-tapping) screws.
- (4) $1\frac{9}{16}$ " x $\frac{3}{16}$ " hex bolts, (4) Nyloc (self locking) nuts to suit.
- (2) 2" x $\frac{1}{4}$ " coach bolts, (2) Wing nuts (butter-fly nuts) & flat washers to suit.
- (4) Tube-end stoppers.



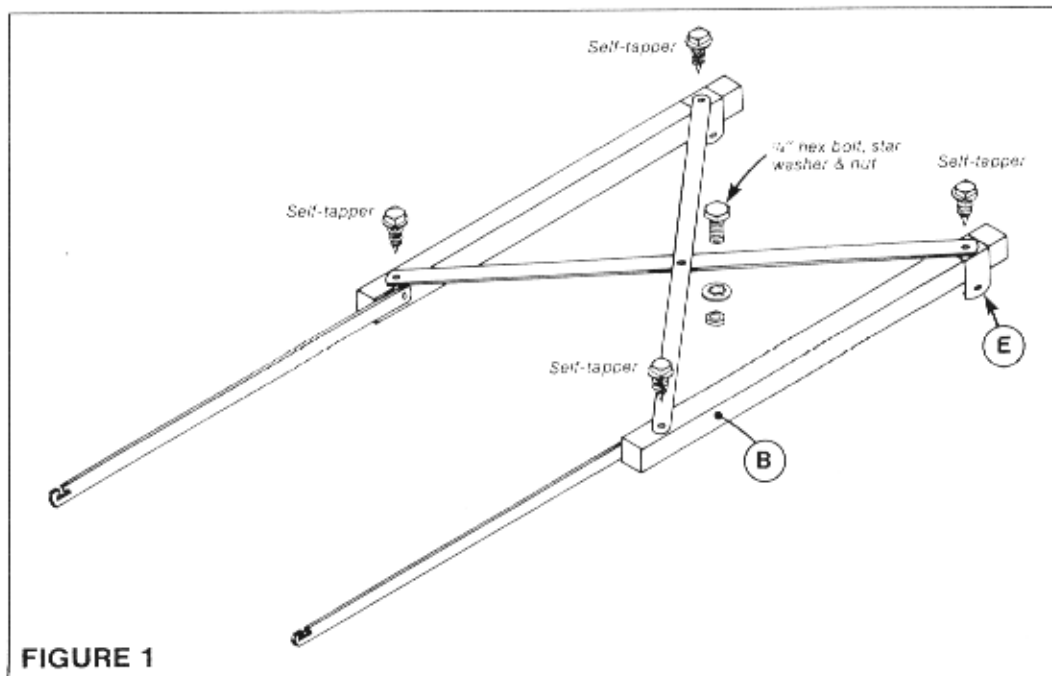
Step 1

Take the four cross braces (D) and form them into 2 "X"s. Fasten them together using the $\frac{1}{8}$ " x $\frac{1}{4}$ " hex bolts, star washers and hex nuts, but don't tighten the nuts until Step 8.

Step 2

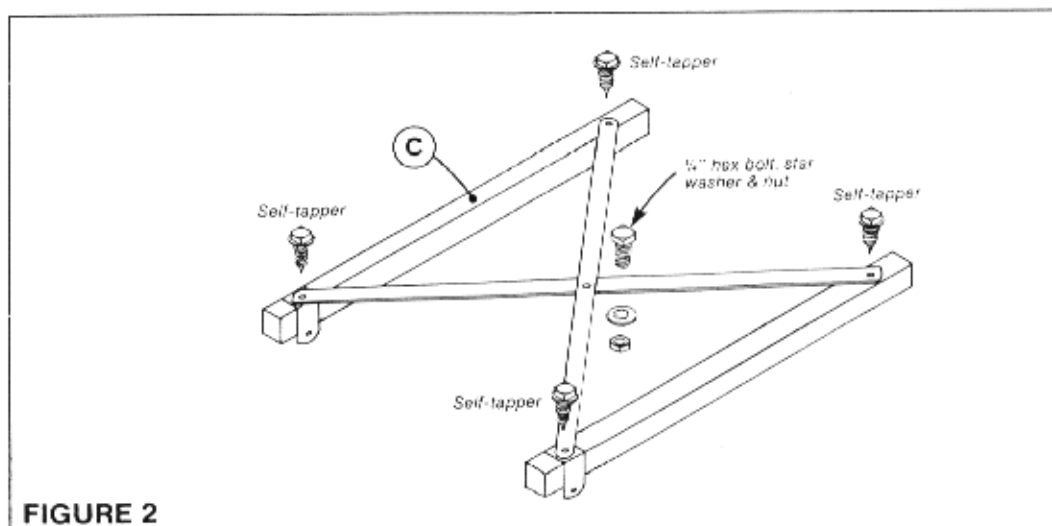
Lay out the two stand legs (B) (these have the bracing straps attached) with the holes facing up and the straps facing each other as in **Figure 1**. Place the saddles (E) over the holes in the end of the tubes furthest away from the straps. (It is helpful to have the ends of the tubes over-hanging a bench while this is done. If assembling the unit on the floor, place a piece of wood about 40mm ($1\frac{1}{2}$ ") thick under the end of the legs you are working on.)

Place one of your "X" cross brace pairs on top of the saddles and fasten together using four self-tapping screws. The result should be as in **Figure 1**. **HINT:** Push down firmly on the self-tappers as you turn them. Try to keep the screws reasonably straight but don't worry if they start off at an angle - they will straighten out as you tighten them. Tighten firmly but don't overtighten.



Step 3

Repeat the above procedure with the other two stand legs (C). These legs do not have bracing straps so it does not matter to which end the saddles (E) are attached. **Figure 2**



Step 4

Stand the sub-assembly created in Step 2 upright, with the saddles at the top and straps at the bottom, ready to fit the long diagonal tubes (A).

The long diagonal tubes have a set of holes near one end for mounting the optional accessory wheel kit. These holes should be furthest away from the braced leg set, as in **Figure 3**.

The centre holes in the diagonal tubes are drilled larger on one side than the other. The larger holes face outwards, to accept the square neck of the coach bolt.

Use the $\frac{3}{16}$ " hex bolts and Nyloc nuts to fasten the tubes inside the saddles. Do not overtighten as the tubes should be free to pivot.

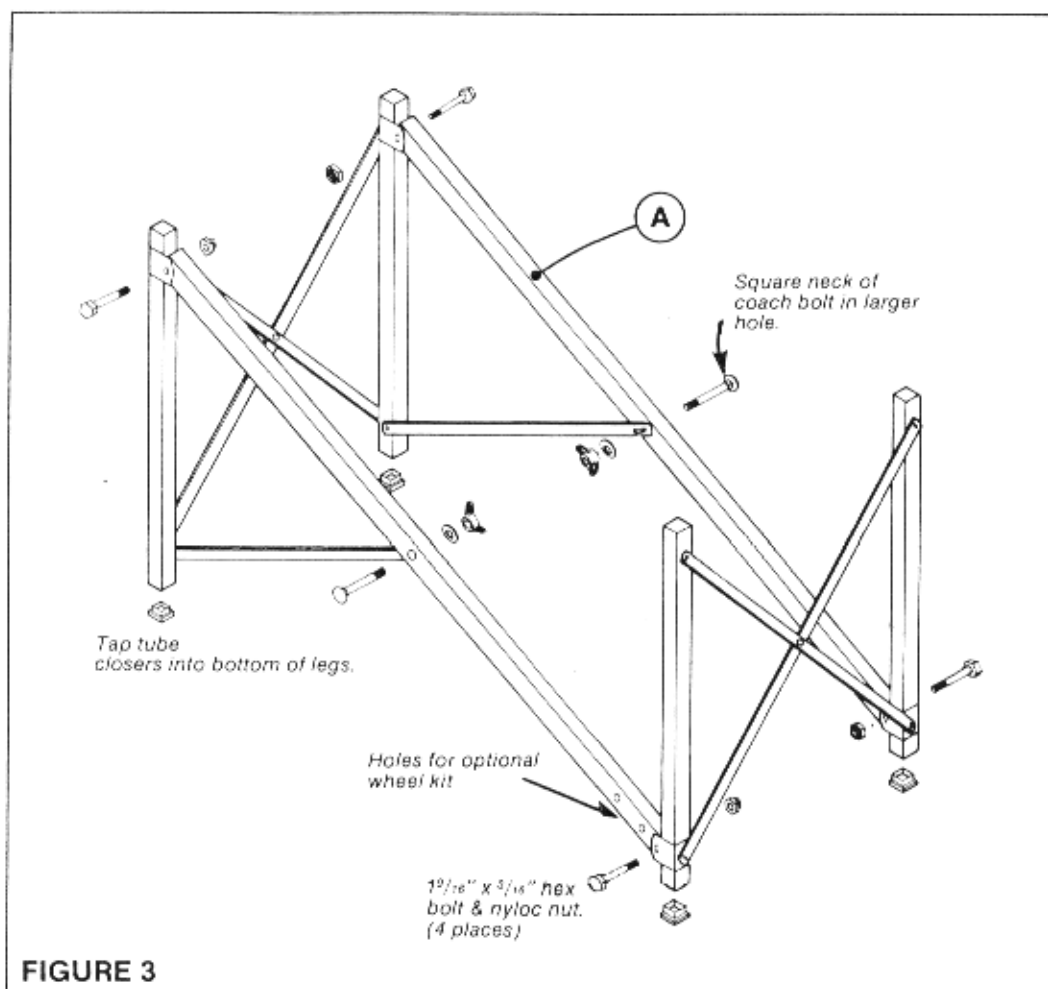


FIGURE 3

Step 5

Place the 2" x $\frac{1}{4}$ " coach bolts through the centre holes of the tubes (A) with the coach heads on the outside. Place the bracing straps onto the coach bolts, fit the flat washers and use the wing nuts to secure.

Step 6

Take the other leg assembly (created in Step 3) and with the saddles at the bottom attach to the lowest holes of the diagonal tubes. Use the remaining $\frac{3}{16}$ " hex bolts and Nyloc nuts. Again do not overtighten.

This set of legs doesn't need bracing straps, as it is held in place once the Workcentre is lowered onto the stand.

Step 7

Turn the stand upside down, and check that the open ends of the leg tubes are fairly free from burrs. Use a block of wood or a hammer to tap the four plastic stoppers into the legs. Try to keep the stoppers square while tapping them in. Turn the stand right side up, and you can now fit your Workcentre to it.

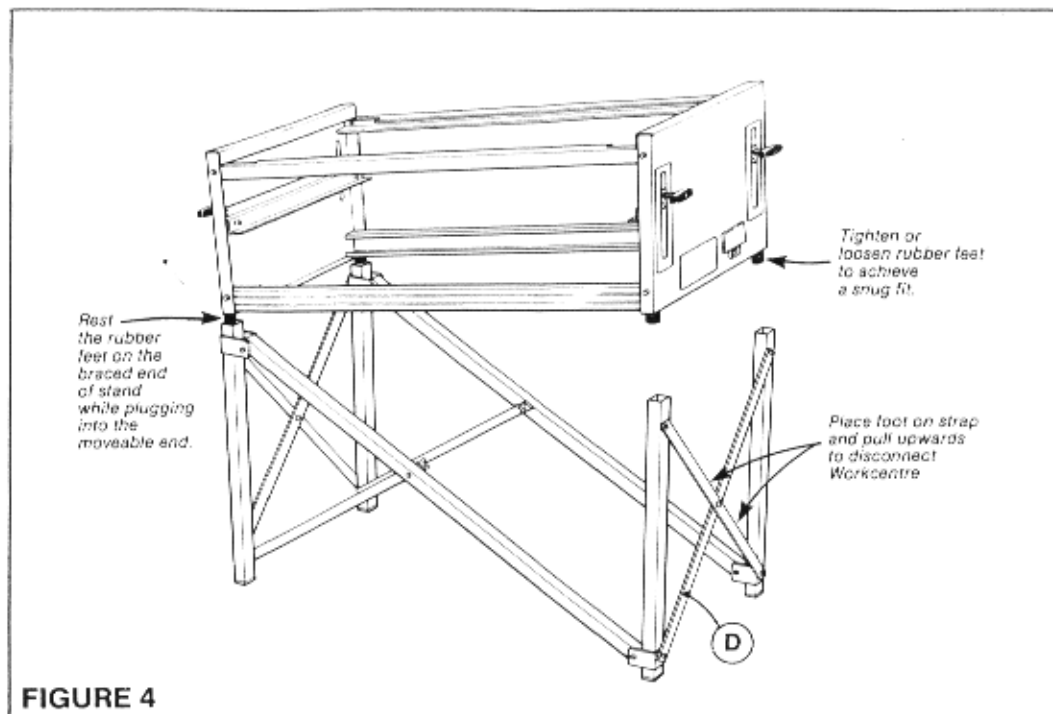


FIGURE 4

Step 8

When fitting the Workcentre to the stand, it is best to remove the Table, making the Workcentre lighter and improving visibility.

Rest the two rubber feet of the Workcentre on the braced end of the stand while plugging into the unbraced end. (**Figure 4.**) When you have fitted the Workcentre, tighten the $\frac{1}{4}$ " bolts and nuts through the cross-braces.

The rubber feet should be a push fit in the tubes. If they are too loose or too tight, adjust the diameter of the rubber feet by loosening or tightening them a little.

IN USE

When removing the Workcentre from the stand, first remove the table for the reasons stated above. Place one foot onto the crossed straps (D) and pull upwards. Try not to distort the Workcentre chassis when removing and refitting.

The stand is collapsed simply by loosening the wing nuts on the coach bolts, lifting the bracing straps, and folding the two leg assemblies on either side of the long diagonal tubes.